

PARISH COUNCIL OF HANNINGTON, HAMPSHIRE

You are invited to attend the quarterly meeting of Hannington Parish Council, on **Tuesday 10th October 2023 at 7pm, in Hannington Village Hall.**

AGENDA

- 1. Apologies for absence and declarations of interest.**
- 2. Draft Minutes of the Annual meeting and the quarterly meeting held; 23rd May 2025, for approval.**

Matters Arising

- 3. Policy Review**
 - a. **Audit Update** – Auditor’s Report 2023 for discussion.
 - b. **IT & Security** – IT/Emails – an update on legacy matters and arrangements for new members.
 - c. **IT & Security** – Email service is due to stop on 31st December – alternatives to be discussed. Request for file with historic emails to be sent to HPC as back up and a redirect service.
- 4. Finance**
 - a. **VAT Refund:** an update on the VAT reclaim: to be via the HMRC website.
 - b. **Payments for approval** – tbc
Clerk fees for the quarter: 01 Jul 2023 – 30 September 2023. (£1000).
Auditing Solutions £576 (internal audit 2022-23)
 - c. **Bank Reconciliation** – RFO to reconcile v Bank Statements & Budget
 - d. **Proposals for interest bearing accounts.**
 - e. **Banking arrangements** – progress on additional signatory.
 - f. **Coronation reserve** – (tbc - has the request for payment for the Coronation Oaks been received).
- 5. Roads and Footpaths:** update on the work completed under the Lengthsman Scheme / and from PC as Footpaths Representative. Update to website contact details
- 6. Review of Memberships – NALC/HALC**
- 7. Review of Snowplan**
- 8. Review of Health & Safety Policy**
- 9. Clerk IT equipment** – request for laptop to perform duties. Quotes to be considered. (SJW to research and provide detail).
- 10. Open spaces.**
Update on actions to investigate available options for improving safety around the Village Green.
- 11. Police Matters**

12. Borough Councillors Report

13. County Councillors Report

14. Matters Arising - and not appearing elsewhere on the agenda.

Open / Public Forum

15. AOB.

16. Proposed Dates of next meetings:

HPC Quarterly meeting - 12th December 2023

End.